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GOVERNOR

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SECRETARY

March 21, 2022

Statewide Medicaid Managed Care (SMMC) Policy Transmittal: 2022-03

Applicable to the **2018-2023 SMMC contract benefits** for:

- Managed Medical Assistance (MMA) and MMA Specialty
- Long-Term Care (LTC)
- Dental

Re: Final Update to PT 2020-57 Implementation of the Private Duty Nursing (PDN) Incentive Payment and Final Ad Hoc PDN Report

The managed care plan may be required to provide the Agency or its agents information or data relative to this contract. In such instances, and at the direction of the Agency, the managed care plan must fully cooperate with such requests and furnish all data or information in a timely manner, in the format in which it is requested. The managed care plan must have at least thirty (30) days to fulfill such ad hoc requests, unless the Agency directs the managed care plan to provide data or information in less than thirty (30) days. The managed care plan must certify that data and information it submits to the Agency is accurate, truthful, and complete in accordance with 42 CFR 438.606. (Attachment II, Section XVI.A.1.b.) The purpose of this policy transmittal is to notify the managed care plan of the requirements of the Final Ad Hoc PDN Report.

Enrollee List and Corresponding Service Months

The Agency has prepared a final list of PDN enrollees and corresponding service months for the managed care plan to use in the Final Ad Hoc PDN Report. The managed care plan will find this list under the Agency's Medicaid Program Analysis (MPA) secure file transfer protocol site, Port 2226, within the managed care plan's designated folder path, in the "MPA\fromMPA\AdHoc" subdirectory. The file will be named using the convention "XXX RY20-21 PDN Enrollee Service Months," where XXX is the managed care plan's three-character identifier.

Final Ad Hoc PDN Report Template

The managed care plan must use the final list of PDN enrollees and corresponding service months, and the Final Ad Hoc PDN Report Template attached to this policy transmittal, to generate the Final Ad Hoc PDN Report.

Report Submission

The managed care plan must submit the Final Ad Hoc PDN Report to the Agency's MDA FTP site, within the managed care plan's designated folder path, in the "MPA\toMPA\AdHoc" subdirectory. The managed care plan must provide only data for the requested enrollee service months. The managed care plan must use the file naming convention "XXXFinalAdHocPDNReport," where XXX is the plan's three-digit identifier. The managed care plan must submit this report no later than close of business **April 7, 2022**.



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For technical assistance questions, please contact the Actuarial Services Unit by email at MDA_ACTUARIAL@ahca.myflorida.com. For other questions or concerns, please contact your Agency contract manager.

Sincerely,



Tom Wallace
Deputy Secretary for Medicaid

TW/sar
Attachment: Final Ad Hoc PDN Report Template