

**SMMC Managed Care Plan Report Guide  
Missed Services Report Summary**

01/25/2022

**BENEFIT TYPE(S)**

The Managed Care Plan providing the following benefit type(s) must submit this report:

- LTC
- MMA & MMA Specialty
- Dental

**REPORT PURPOSE:**

The purpose of this report is to monitor all missed facility and non-facility services covered by the Managed Care Plan for enrollees receiving LTC services for the previous month in accordance with the Long-term Care Contract/Exhibit.

**FREQUENCY & DUE DATES:**

Report Year Type	Report Year Period
C = Calendar	01/01 – 12/31

Report Frequency	Reporting Data Period
M = Monthly	Two-digit month of data being reported

This report is due within thirty (30) calendar days after the end of the reporting month.

**REPORT CODE & SUBMISSION:**

<b>Report Code</b>	0131
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Using the file naming convention described in Chapter 2, the managed care plan must submit the required documentation to the applicable SFTP site, as specified in Chapter 2:

- Missed Services Report using the template provided.
- A report attestation as described in Chapter 2.

**INSTRUCTIONS:**

The Managed Care Plan must submit the Missed Services Report in the format and layout specified in the report template.

For months without missed services, the Managed Care Plan shall submit a report explaining that no authorized covered services were missed during the reported month.

**VARIATIONS BY MANAGED CARE PLAN TYPE:**

No variations.

**REPORT TEMPLATE:**

The Agency templates can be found using the directions in Chapter 1. There are no additional report template instructions unique to this report chapter.

**AMENDMENT HISTORY:**

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<b>PLAN COMMUNICATION</b>	<b>DATE</b>	<b>RECAP OF CHANGE(S)</b>
<b>RCN 2022-02</b>	<b>1/25/2022</b>	Update to Report Code.
<b>None</b>	<b>None</b>	No change(s) from the SMMC Report Guide 9/1/2019.

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