



RON DESANTIS  
GOVERNOR

SIMONE MARSTILLER  
SECRETARY

March 4, 2021

## Statewide Medicaid Managed Care (SMMC) Policy Transmittal: 2021-07

Applicable to the **2018-2023 SMMC contract benefits** for:

- Managed Medical Assistance (MMA) and MMA Specialty
- Long-Term Care (LTC)
- Dental

### Re: Ad Hoc Managed Care Plan Training Report

The managed care plan and the dental plan may be required to provide to the Agency or its agents any other information, documentation, or data relative to this contract in accordance with 42 CFR 438.604(b). In such instances, and at the direction of the Agency, the managed care plan must fully cooperate with such requests and furnish all data or information in a timely manner, in the format in which it is requested. The managed care plan and the dental plan must have at least thirty (30) days to fulfill such ad hoc requests, unless the Agency directs the managed care plan to provide data or information in less than thirty (30) days. The managed care plan and the dental plan must certify that data and information it submits to the Agency is accurate, truthful, and complete in accordance with 42 CFR 438.606. (Attachment II, Section XVI.A.1.b.) The managed care plan and the dental plan must make available to the Agency the managed care plan's and the dental plan's schedule and curriculum for all internal staff, subcontractor, provider, and enrollee training sessions (via web-based or in person) and agrees to allow Agency staff to attend each training session. (MMA & LTC: Attachment II, Section X.B.5.b.; Dental: Attachment II, Section X.B.5.) The purpose of this policy transmittal is to provide the managed care plan and the dental plan with the requirements for the Ad Hoc Managed Care Plan Training Report.

The purpose of the Ad Hoc Managed Care Plan Training Report is for the managed care plan and the dental plan to provide the Agency access to information about its training schedule. The Agency is introducing the Managed Care Plan Training Report as an ad hoc report, but the Agency will ultimately incorporate this report into the SMMC Managed Care Plan Report Guide.

To complete and submit this report to the Agency, the managed care plan and the dental plan must comply with all requirements in the instructions in the:

- Tab of the Ad Hoc Managed Care Plan Training Report Template that is attached to this policy transmittal; and
- Managed Care Plan Training Report Summary that is attached to this policy transmittal.

This report must be submitted to the Agency each month, by no later than close of business on the 5<sup>th</sup> calendar day of the month prior to the training month. The first Ad Hoc Managed Care Plan Training Report is due no later than April 5, 2021, reporting on training activities for the month of May 2021.



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If you have questions or concerns, please contact your Agency contract manager.

Sincerely,

A handwritten signature in black ink, appearing to read "Beth Kidder", with a stylized flourish at the end.

Beth Kidder  
Deputy Secretary for Medicaid

BK/sar

Attachment 1: Ad Hoc Managed Care Plan Training Report Template

Attachment 2: Managed Care Plan Training Report Summary