**RESPONDENT NAME:**

1. Where indicated in **Table A**, Implementation Period below, the respondent shall propose a fixed, one-time cost to complete all implementation tasks and activities as specified in the final implementation plan, which will be pre-approved by the Agency.
2. Where indicated in **Table B**, Year One Operations below, the respondent shall propose a fixed annual cost for Year One Operations.
3. Where indicated in **Table C**, Year Two Operations below, the respondent shall propose a fixed annual cost for Year Two Operations.
4. Where indicated in **Table D**, Year Three Operations below, the respondent shall propose a fixed annual cost for Year Three Operations.
5. The respondent shall not provide a pricing range in **Exhibit A-5** or **Exhibit A-5-a**. Supplemental documentation for **Exhibit A-5** or **Exhibit A-5-a** will not be accepted. The Agency will not agree to caveats in the proposed prices within **Exhibit A-5** and **Exhibit A-5-a**.
6. The respondent must include the required **Exhibit A-5-a**, Detailed Budget, with this cost proposal to support and justify its proposed one-time fixed implementation cost, each of its proposed three (3) fixed annual operation year costs and each of its proposed three (3) fixed annual renewal year operation costs.

|  |  |
| --- | --- |
| **TABLE A – Implementation Period**  **(The anticipated implementation period is 10/19/2020.)** | |
| **Proposed Fixed One-Time Implementation Cost** | **$** |
| **TABLE B – Year One Operations**  **(1/1/2021 – 12/31/2021)** | |
| **Proposed Year One Fixed Annual Cost** | **$** |
| **TABLE C – Year Two Operations**  **(1/1/2022 – 12/31/2022)** | |
| **Proposed Year Two Fixed Annual Cost** | **$** |
| **TABLE D – Year Three Operations**  **(1/1/2023 – 12/31/2023)** | |
| **Proposed Year Three Fixed Annual Cost** | **$** |

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1. Where indicated in **Table E**, Renewal Year One Operations below, the respondent shall propose a fixed annual cost for Renewal Year One Operations.
2. Where indicated in **Table F**, Renewal Year Two Operations below, the respondent shall propose a fixed annual cost for Renewal Year Two Operations.
3. Where indicated in **Table G**, Renewal Year Three Operations below, the respondent shall propose a fixed annual cost for Renewal Year Three Operations.

If the resulting Contract is renewed, it is the Agency’s policy to reduce the overall payment amount by the Agency to the successful Vendor by at least five percent (5%) during the period of the Contract renewal, unless it would affect the level and quality of services.

|  |  |
| --- | --- |
| **TABLE E – Renewal Year One Operations**  **(1/1/2024 – 12/31/2024)** | |
| **Proposed Renewal Year One Fixed Annual Cost** | **$** |
| **TABLE F – Renewal Year Two Operations**  **(1/1/2025 – 12/31/25)** | |
| **Proposed Renewal Year Two Fixed Annual Cost** | **$** |
| **TABLE G – Renewal Year Three Operations**  **(1/1/2026 – 12/31/2026)** | |
| **Proposed Renewal Year Three Fixed Annual Cost** | **$** |

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**Respondent Name**

**Authorized Official Signature**  **Date**

**Authorized Official Printed Name**

**Authorized Official Title**

**The Agency will not evaluate renewal year proposals as part of the evaluation and scoring process, however proposed cost will be applied in the event the resulting contract is renewed.**

**Exhibit A-5, Cost Proposal, shall not include a cost that exceeds the maximum contract amount listed in Attachment A, Instructions and Special Conditions, Section A.1., Instructions, Sub-Section A., Overview, Item 13., Type and Amount of Contract Contemplated.** **A response which contains a cost proposal that exceeds the Agency’s maximum contract amount will be rejected.**

**Failure to submit, Exhibit A-5, Cost Proposal, signed by an authorized official may result in the rejection of response.**

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