1. Where indicated in **Table A**, Year One Operations below, the respondent shall propose a fixed Scanning Transaction Fee for Year One Operations.
2. Where indicated in **Table B**, Year Two Operations below, the respondent shall propose a fixed Scanning Transaction Fee for Year Two Operations.
3. Where indicated in **Table C**, Year Three Operations below, the respondent shall propose a fixed Scanning Transaction Fee for Year Three Operations.
4. Where indicated in **Table D**, Renewal Year One Operations below, the respondent shall propose a fixed Scanning Transaction Fee for Renewal Year One Operations.
5. Where indicated in **Table E**, Renewal Year Two Operations below, the respondent shall propose a fixed Scanning Transaction Fee for Renewal Year Two Operations.
6. Where indicated in **Table F**, Renewal Year Three Operations below, the respondent shall propose a fixed Scanning Transaction Fee for Renewal Year Three Operations.
7. The respondent shall not provide a pricing range in **Exhibit A-4**. Supplemental documentation for **Exhibit A-4** will not be accepted. The Agency will not agree to caveats in the proposed prices within **Exhibit A-4**.

|  |  |
| --- | --- |
| **TABLE A – Year One Operations**  **(July 1 2020 – June 30, 2021)** | |
| **Proposed Year One Scanning Transaction Fee** | **$** |
| **TABLE B – Year Two Operations**  **(July 1, 2021 – June 30, 2022)** | |
| **Proposed Year Two Scanning Transaction Fee** | **$** |
| **TABLE C – Year Three Operations**  **(July 1, 2022 – June 30, 2023)** | |
| **Proposed Year Three Scanning Transaction Fee** | **$** |

If the resulting Contract is renewed, it is the Agency’s policy to reduce the overall payment amount by the Agency to the successful Vendor by at least five percent (5%) during the period of the Contract renewal, unless it would affect the level and quality of services.

|  |  |
| --- | --- |
| **TABLE D – Renewal Year One Operations**  **(July 1, 2023 – June 30, 2024)** | |
| **Proposed Renewal Year One**  **Scanning Transaction Fee** | **$** |
| **TABLE E – Renewal Year Two Operations**  **(July 1, 2024 – June 30, 2025)** | |
| **Proposed Renewal Year Two**  **Scanning Transaction Fee** | **$** |
| **TABLE F – Renewal Year Three Operations**  **(July 1, 2025 – June 30, 2026)** | |
| **Proposed Renewal Year One**  **Scanning Transaction Fee** | **$** |

**Respondent Name**

**Authorized Official Signature**  **Date**

**Authorized Official Printed Name**

**Authorized Official Title**

**The Agency will evaluate renewal year proposals as part of the evaluation process. Proposed cost will be applied in the event the resulting Contract is renewed.**

**Failure to submit, Exhibit A-4, Cost Proposal, signed by an authorized official may result in the rejection of response.**

**REMAINDER OF PAGE INTENTIONALLY LEFT BLANK**