1. Where indicated in **Table A**, Project Deliverables below, the respondent shall propose all-inclusive fixed price to complete each Project deliverable, any assumptions or constraints, and a proposed deliverable completion date, as outlined in **Attachment B, Exhibit B-1**, Deliverables, Associated Payment and Financial Consequences.
2. Where indicated in **Table B**, Base Annual Software Product License below, the respondent shall propose a base annual software product license fee for each year of the anticipated five (5) year Contract term
3. Where indicated in **Table C**, Base Annual Software Product Maintenance below, the respondent shall propose a base annual software product maintenance fee for each year of the anticipated five (5) year Contract Term.
4. Where indicated in **Table D**, Renewal Year Pricing below, the respondent shall propose a fixed annual cost for renewal year(s).
5. The respondent shall not provide a pricing range in **Attachment A, Exhibit A-2**. Supplemental documentation for **Attachment A, Exhibit A-2,** will not be accepted. The Agency will not agree to caveats in the proposed prices within **Attachment A, Exhibit A-2**.

|  |  |  |
| --- | --- | --- |
| **TABLE A – PROJECT DELIVERABLES** | | |
| **DELIVERABLE DESCRIPTION** | **DELIVERABLE PRICE** | **PROPOSED COMPLETION DATE** |
| **Deliverable No. 1 – Requirements Traceability Matrix (RTM)** | **$** |  |
| **Deliverable No. 2 – Quality Assurance Plan (QAP)** | **$** |  |
| **Deliverable No. 3 – User Acceptance Testing (UAT) – User Acceptance Test Plan and test scenarios/scripts.** | **$** |  |
| **Deliverable No. 4 – Delivery of a fully functional “cloud-hosted” surveyor scheduling system based on the requirements outlined in Exhibit B-3, Requirements.** | **$** |  |
| **Deliverable No. 5 – Project Plan showing cost, schedule, resources, and Work Breakdown Structure (WBS), in the form of a Microsoft Project-based Gantt chart document.** | **$** |  |
| **TOTAL:** | | **$** |

|  |  |
| --- | --- |
| **TABLE B – BASE ANNUAL SOFTWARE PRODUCT LICENSE** | |
| **Proposed Year One Base Annual Cost** | **$** |
| **Proposed Year Two Base Annual Cost** | **$** |
| **Proposed Year Three Base Annual Cost** | **$** |
| **Proposed Year Four Base Annual Cost** | **$** |
| **Proposed Year Five Base Annual Cost** | **$** |
| **TOTAL:** | **$** |

|  |  |
| --- | --- |
| **TABLE C – BASE ANNUAL SOFTWARE PRODUCT MAINTENANCE** | |
| **Proposed Year One Base Annual Cost** | **$** |
| **Proposed Year Two Base Annual Cost** | **$** |
| **Proposed Year Three Base Annual Cost** | **$** |
| **Proposed Year Four Base Annual Cost** | **$** |
| **Proposed Year Five Base Annual Cost** | **$** |
| **TOTAL:** | **$** |

|  |  |
| --- | --- |
| **TOTAL COST – (Table A Total + Table B Total + Table C Total)** | **$** |

If the resulting Contract is renewed, it is the Agency’s policy to reduce the overall payment amount by the Agency to the successful Vendor by at least five percent (5%) during the period of the Contract renewal, unless it would affect the level and quality of services.

|  |  |
| --- | --- |
| **TABLE D – Renewal Year Pricing** | |
| **Proposed Renewal Year Fixed Annual Cost** | **$** |

**Respondent Name**

**Authorized Official Signature**  **Date**

**Authorized Official Printed Name**

**Authorized Official Title**

**The Agency will not evaluate renewal year proposals as part of the evaluation and scoring process, however proposed cost will be applied in the event the resulting contract is renewed.**

**Failure to submit, Attachment A, Exhibit A-2, Cost Proposal, signed by an authorized official may result in the rejection of response.**