EHR Incentive Program Meaningful Use (MU) Tip Sheet

1. Review the CMS specification sheet for each MU objective to understand the objective and how the objective is measured.

2. Identify the 15-digit ONC certification number for your certified EHR technology.

3. Run a report supporting your encounter volume.
   - Volume can be based on a continuous 90-day period in the calendar year prior to the program year or 12 months prior to attestation.
   - Providers are encouraged to run and maintain internally a patient level detailed report to support patient volume numbers.

4. The first year of attesting to MU is a 90-day EHR MU reporting period. The second and subsequent years require calendar year reporting.
   - All providers have a 90 day reporting period for Program Year 2017.

5. Run your MU Measure Report for the EHR reporting period selected.
   - Providers are encouraged to run the MU report often to ensure the objectives are being met.
   - There is no rounding up to meet a measure. If the requirement is more than 30%, the percentage must be at least 30.0001. 30% will fail.
   - The MU Report must include documentation supporting all objectives including CQM measures.

6. For Public Health Measures, documentation supporting active engagement or exclusion from must be submitted with your application.

7. If you are practicing at multiple locations utilizing different systems, complete the Additional Documentation Form (AD Form) found at: http://www.ahca.myflorida.com/Medicaid/EHR/resources/index.shtml.

8. If you are a Physician Assistant (PA) practicing in a PA led facility, complete the PA Attestation Form located at: http://www.ahca.myflorida.com/medicaid/ehr/downloads/PA_Lead_Attestation_Form.pdf.

9. If you are an Advance Registered Nurse Practitioner (ARNP) or a PA (practicing in a PA led facility) whose services are billed under a supervising physician, you will need a copy of a medical record supporting your provision of a Medicaid service.

10. You can start and stop the application. Just be sure to save information entered before logging out.

11. Within the "Attestation" section, there is a "Return to Main Page" button that will return the user to the main page of MU Measures. Click this button if you find yourself lost in the attestation portion of the application.

12. All documentation supporting the application should be maintained for a period of six years from date of payment.
    - It is recommended that backup copies of all reports are run and stored at time of attestation, especially detailed patient reports supporting volume.
    - Screenshots of system functionality should be taken throughout the EHR reporting period and maintained.

For questions, email MedicaidHIT@AHCA.MyFlorida.com, visit www.AHCA.MyFlorida.com/MedicaidEHR, or call 1-855-231-5472.