

LIFE SAFETY RECORD'S REQUEST

As Built Drawings	Life Safety, Mechanical, and Fire Protection System Design Plans
Fire Alarm	Fire Alarm Inspections (Current through past 2yrs) 1) Smoke Sensitivity (Shall include factory parameters and actual test reading) 2) Duct Detector Pressure Differential (Shall include factory parameters and actual test reading)
Automatic Fire Sprinkler System (AFSS)	Sprinkler Inspections (Current through past 2yrs) 1) 5yr Internal inspection 2) 5yr Hydrostatic FDC testing 3) 5yr Internal Fire-Line Backflow 4) Fire Pump inspections 5) Annual Fire Hydrant
Commercial Hood	1) Commercial Hood inspections 2) Commercial Hood Cleaning
Fire Extinguisher	Annual inspection
Dampers	Damper Inspections (6yr HSP, 4yr All other facility types)
Generator	Generator Inspections 1) Weekly inspections (visual inspection, battery voltage) 2) Monthly under load (% of load applied, time to transfer power, specific gravity, or conductance test) 3) Fuel Quality (Meets the minimum 8-state testing parameters) 4) Major PM (change oil, filters, exercise generator main breaker) 5) Load Bank (4hr load test every 3yrs, 90 min load bank annually if 30% load not achieved monthly) 6) 2-sets of operating manuals for each generator set
EES Main & Feeder	Essential Electrical System 1) Facility program based on the manufacturers requirements for testing & inspecting 2) Inspection documentation
E-Light	Emergency Battery Back-up lighting - Monthly and Annual testing
Receptacle	Annual testing (<i>exception – hospital grade</i>)

***Disclaimer: This is not all inclusive to the required documents the facility shall provide.
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BioMed	Annual / Sem-Annual Testing (based on manufacturers requirements)
Med Gas	Annual piped med gas inspection
Fire & Smoke Doors	Annual Fire and Smoke door inspections
Elevator	Annual Elevator inspection
CEMP CMS	Comprehensive Emergency Management Plan Emergency Preparedness Program (EPP)
SVA	Security Vulnerability Assessment / Security Management Plan
Fire Plan	Current Fire Plan approval
Fire Drills	Current through past 12 months (1-per shift, per quarter, at varying conditions)
Disaster Drills	State & Federal drill(s)
Operating Room's	Line Isolation Monitors - Monthly/Annual OR Risk Assessment - Periodic review OR Hazard Assessment - Periodic review

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