



RON DESANTIS
GOVERNOR

JASON WEIDA
SECRETARY

February 6, 2025

Statewide Medicaid Managed Care (SMMC) Policy Transmittal: 2025-08

Applicable to the **2025-2030 SMMC contract benefits** for:

- IDD
- Managed Medical Assistance (MMA) and MMA Specialty
- Long-Term Care (LTC)
- Dental

RE: 24 Hour Requirements for Reactive Strategies and Medication Administration Report for the Comprehensive IDD Managed Care Pilot Program

The Managed Care Plan is required to adhere to the following provisions with regards to the use of reactive strategies and medication administration. The Managed Care Plan must report uses of reactive strategies to the Agency within twenty-four (24) hours of the incident (Attachment II, Exhibit II-D, Section IX.G.1.e). The Managed Care Plan must report incidents involving medication administration to the Agency within twenty-four (24) hours of discovering the error (Attachment II, Exhibit II-D, Section IX.G.1.f.). The purpose of this policy transmittal is to inform the plan of the new Reactive Strategies Report and new Medication Administration Report, and to advise the Managed Care Plan of the submission locations for both reports for the Comprehensive IDD Managed Care Pilot Program.

Submission Requirements

Effective immediately, the Managed Care Plan must report the use of reactive strategies and errors involving medication administration to the Agency using the “Reactive Strategies Report” and the “Medication Administration Report” provided as attachments to this policy transmittal. The Managed Care Plan must submit the reports to the Agency’s secure inbox: IDDPilotInbox@ahca.myflorida.com using the following file naming conventions “XXXyyyymmReactiveStrategy” and “XXXyyyymmMedicationAdministration” where XXX is the Managed Care Plan’s three-character identifier; “yyyymm” is the four-digit year and two-digit month of the submission.

If you have any questions, please contact your Agency contract manager.

Sincerely,

Brian Meyer
Deputy Secretary for Medicaid



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Page 2 of 2

BM/jp
Attachment 1: Reactive Strategies Report
Attachment 2: Medication Administration Report