

**SMMC Managed Care Plan Report Guide  
PCP/PDP Appointment Report Summary**

**02/01/2025**

**BENEFIT TYPE(S)**

The following Managed Care Plans must submit this report:

- MMA
- Dental

**REPORT PURPOSE:**

Pursuant to Florida statute 409.973(4), F.S., the purpose of this report is to provide the Agency information regarding the health plan's success in encouraging enrollees to establish a relationship with their primary care physician/primary dental provider.

Health and Dental Plans shall report on the number of enrollees assigned to each participating PCP and the number of enrollees with Medicaid as their primary health care funder who have not had an appointment with their primary care provider (PCP) or primary dental provider (PDP) within their first year of enrollment.

**FREQUENCY & DUE DATES:**

Report Year Type	Report Year Period
C = Calendar	01/01 – 12/31

Report Frequency	Reporting Data Period
S = Semi-annually	01 or 02 for first or second data period being reported

The report is due semi-annually, on July 15 (for January 1 – June 30 reporting period) and January 15 (for July 1 – December 31 reporting period) of each year.

**REPORT CODE & SUBMISSION:**

Report Code	
	0191

Using the file naming convention described in Chapter 2, the managed care plan must submit the required documentation to the applicable SFTP site, as specified in Chapter 2:

- PCP/PDP Appointment Report using the template provided.
- A report attestation as described in Chapter 2.

**INSTRUCTIONS:**

Please complete a separate report for each plan (i.e. If the health plan has a comprehensive and specialty product, a separate report should be completed for each).

For the PCP/PDP Appointment tab, this report shall include enrollees who have been enrolled with the plan for twelve (12) consecutive months without a PCP or PDP appointment within their first year of enrollment, including those whose twelve (12) consecutive month enrollment period began prior to the reporting period and ended in the reporting period

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For the PCP/PDP Assignments tab, this report shall include the number of enrollees assigned to each participating PCP/PDP as of the last day of the reporting period.

**VARIATIONS BY MANAGED CARE PLAN TYPE:**

No variations.

**REPORT TEMPLATE**

The Agency templates can be found using the directions in Chapter 1. There are no additional report template instructions unique to this report chapter.

**AMENDMENT HISTORY:**

<b>PLAN COMMUNICATION</b>	<b>DATE</b>	<b>RECAP OF CHANGE(S)</b>
<b>None</b>	<b>None</b>	<b>None</b>

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