



RON DESANTIS
GOVERNOR

JASON WEIDA
SECRETARY

June 12, 2024

Statewide Medicaid Managed Care (SMMC) Policy Transmittal: 2024-08

Applicable to the **2018-2024 SMMC contract benefits** for:

- Managed Medical Assistance (MMA) and MMA Specialty
- Long-Term Care (LTC)
- Dental

Re: Update to PT 2024-02: Update to PT 2023-23: Ad Hoc Request for Periodically Updated Individualized Transition Plan for Nursing Facility Children – Reporting Requirements

The managed care plan is required to provide the Agency or its agents any other information or data relative to this contract in accordance with 42 CFR 438.604(b). In such instances, and at the direction of the Agency, the managed care plan must fully cooperate with such requests and furnish all data or information in a timely manner, in the format in which it is requested. The managed care plan must have at least thirty (30) days to fulfill such ad hoc requests unless the Agency directs the managed care plan to provide data or information in less than thirty (30) days. The managed care plan must certify that data and information it submits to the Agency is accurate, truthful, and complete in accordance with 42 CFR 438.606. (MMA & LTC: Attachment II, Section XVI.A.1.b.). The purpose of this policy transmittal is to notify the managed care plan of a new transition plan template the managed care plan shall use for completing the individualized transition plans (including updated transition plans).

On November 29, 2023, the Agency issued Policy Transmittal 2023-23 related to the periodic update of individualized transition plans for nursing facility children. On February 22, 2024, the Agency issued Policy Transmittal 2024-02 as an update to Policy Transmittal 2023-03, which included a Transition Plan Template attachment. Effective immediately, the managed care plan must use the new Transition Plan Template attached to this policy transmittal for all transition plans completed on or after June 12, 2024. Transition plans completed using the new transition plan template will be included in the transition plans submitted to the Agency by July 15, 2024, and for all submissions thereafter.

As a reminder, for each updated individualized transition plan completed during the calendar year quarter, the managed care plan shall submit the updated individualized transition plans by the fifteenth (15th) of the month after the end of the calendar year quarter to the Agency's SMMC_CY18-23 (port 443) secure file transfer protocol (SFTP) site in the AdHoc/MIDDLEBROOKS-Hunt (DOJ)/Transition Plan subfolder located within the managed care plan's designated folder path. The managed care plan must use the file naming convention "XXXyyyymmUTPAB##", where "XXX" is the managed care plan's three-character identifier, "yyyymm" corresponds to the four-digit year and two-digit month of the submission, "UTP" is the three-character identifier for this report, "AB" is the first and last initial of the enrollee, and "##" is the last two digits of the enrollee's Medicaid ID number.



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Further, effective immediately and using the provided Excel template, the managed care plan must submit a quarterly ad hoc report that includes the requested information for each individual that had a transition plan completed on or after June 12, 2024. This Excel template shall be completed and submitted by July 15, 2024, and quarterly thereafter.

If you have any questions, please contact your Agency contract manager.

Sincerely,

A handwritten signature in black ink, appearing to read "Ken Kniepmann", with a long horizontal flourish extending to the right.

Ken Kniepmann for Austin Noll
Deputy Secretary
Medicaid Policy, Quality and Operations

KK/jp
Attachment 1: Transition Plan Template
Attachment 2: Transition Plan Template Redline
Attachment 3: Ad Hoc Transition Plan Report Template