

**FREEDOM OF CHOICE CERTIFICATION FOR CHILDREN IN NURSING FACILITIES  
FOR FLORIDA STATEWIDE MEDICAID MANAGED CARE (SMMC) PROGRAM**

<b>SECTION 1: ENROLLEE INFORMATION</b>			
Enrollee Name:		Authorized Representative <sup>1</sup> :	
Medicaid ID Number:		Relationship to Enrollee:	
Date of Birth:			
<b>SECTION 2: SERVICES AVAILABLE TO ENROLLEE</b>			
<p>The Enrollee or their Authorized Representative was given information on the full complement of Medicaid services available to the enrollee, including any Medicaid home and community-based service options. Check each that was specifically discussed:</p>			
<input type="checkbox"/> Care Coordination	<input type="checkbox"/> Medical Equipment and Supplies	<input type="checkbox"/> iBudget Waiver Services, including Home and Vehicle Modifications	
<input type="checkbox"/> PPEC	<input type="checkbox"/> Transportation		
<input type="checkbox"/> Private Duty Nursing	<input type="checkbox"/> Plan Expanded Benefits	<input type="checkbox"/> <u>Housing Resources</u>	
<b>SECTION 3: FREEDOM OF CHOICE CERTIFICATION</b>			
<p>1. My signature on this form certifies that I have read this form or the form has been read to me, and I understand and confirm the contents of this form. I understand that by signing this form, I agree with the choices checked below. I also understand that if I change my mind and want to make another choice, my plan case manager will provide me with another form to indicate my new choice.</p>			
<p>2. My choice <b>right now</b> is indicated by the checked box.</p>			
<p><input type="checkbox"/> I want my child to come home or move to a community setting.</p>			
<p><input type="checkbox"/> I want my child to stay in a nursing facility and oppose my child living at home or in a community setting.</p>			
<p><input type="checkbox"/> <u>I want my child to stay in a nursing facility at this time, but I want to overcome identified barriers so my child can come home or transition to a community setting in the future.</u></p>			
<p>I certify the box checked above is my choice.</p>			
Enrollee/Authorized Representative Signature			Date
Enrollee/Authorized Representative Printed Name:			
<b>SECTION 4: PLAN CASE MANAGER ATTESTATION</b>			
<p>I attest I provided detailed information on the full complement of Medicaid services available to the enrollee, including any Medicaid home and community-based service options and relevant plan expanded benefits. This form is accurate and complete.</p>			
Plan Case Manager Signature			Date
Plan Case Manager Printed Name:			

<sup>1</sup> Authorized representative must be determined in compliance with applicable federal and state laws (including, but not limited to, 42 CFR Part 435, and Chapters 709, 744, and 765 of the Florida Statutes).

**NOTE:** This form shall be completed and signed by the plan member (enrollee/ authorized representative) and maintained in the member's plan file.

## **INSTRUCTIONS FOR FREEDOM OF CHOICE CERTIFICATION FOR CHILDREN IN NURSING FACILITIES**

This Freedom of Choice Certification for Children in Nursing Facilities must be completed prior to skilled nursing facility admission or within seven (7) days of initial plan enrollment, whichever is earlier, as well as at least every six months thereafter. The plan case manager shall review this form with the plan member (enrollee) or the enrollee's Authorized Representative and obtain the enrollee's or the enrollee Authorized Representative's signature on the completed certification.

### **SECTION 1:**

In the enrollee information panel at the top of the form, enter the enrollee's information:

- First and last name in the Enrollee Name field;
- Medicaid Identification (ID) Number; and
- Date of Birth (DOB).

If the enrollee has an authorized representative, provide:

- Representative's first and last name in the Authorized Representative field; and
- Representative's relationship to the enrollee.

If the enrollee does not have an authorized representative, enter "N/A" in the Authorized Representative and Relationship to Enrollee fields.

### **SECTION 2:**

The Plan Case Manager shall describe in plain language and in detail all Medicaid services available to the enrollee, including any Medicaid home and community-based service options and relevant plan expanded benefits. Check the box for each service discussed.

### **SECTION 3:**

The Plan Case Manager shall explain this section and allow the enrollee/authorized representative to indicate their choice. Obtain the enrollee's or enrollee authorized representative's signature above his or her printed name.

### **SECTION 4:**

The Plan Case Manager shall sign and date the attestation and place the completed certification in the plan member's (enrollee) file. A copy of the completed and signed certification shall be provided to the enrollee/authorized representative via hand delivery or mail within five (5) business days of the date of certification.