



RON DESANTIS
GOVERNOR

JASON WEIDA
SECRETARY

February 22, 2024

Statewide Medicaid Managed Care (SMMC) Policy Transmittal: 2024-02

Applicable to the **2018-2024 SMMC contract benefits** for:

- Managed Medical Assistance (MMA) and MMA Specialty
- Long-Term Care (LTC)
- Dental

Re: Update to PT 2023-23: Ad Hoc Request for Periodically Updated Individualized Transition Plan for Nursing Facility Children – Reporting Requirements

The managed care plan is required to provide the Agency or its agents any other information or data relative to this contract in accordance with 42 CFR 438.604(b). In such instances, and at the direction of the Agency, the managed care plan must fully cooperate with such requests and furnish all data or information in a timely manner, in the format in which it is requested. The managed care plan must have at least thirty (30) days to fulfill such ad hoc requests unless the Agency directs the managed care plan to provide data or information in less than thirty (30) days. The managed care plan must certify that data and information it submits to the Agency is accurate, truthful, and complete in accordance with 42 CFR 438.606. (MMA & LTC: Attachment II, Section XVI.A.1.b.). On November 29, 2023, the Agency issued Policy Transmittal 2023-23 related to the periodic update of individualized transition plans for nursing facility children. The purpose of this policy transmittal is to notify the managed care plan of a new transition plan template the managed care plan shall use for completing the updated individualized transition plans.

As a reminder, for each updated individualized transition plan completed during the calendar year quarter, the managed care plan shall submit the updated individualized transition plans by the fifteenth (15th) of the month after the end of the calendar year quarter to the Agency's SMMC_CY18-23 (port 443) secure file transfer protocol (SFTP) site in the AdHoc/MIDDLEBROOKS-Hunt (DOJ)/Transition Plan subfolder located within the managed care plan's designated folder path. The managed care plan must use the file naming convention "XXXyyyymmUTPAB##", where "XXX" is the managed care plan's three-character identifier, "yyyymm" corresponds to the four-digit year and two-digit month of the submission, "UTP" is the three-character identifier for this report, "AB" is the first and last initial of the enrollee, and "##" is the last two digits of the enrollee's Medicaid ID number.

Effective immediately, the managed care plan must use the new transition plan template attached to this policy transmittal for all transition plans created on or after January 1, 2024. The transition plan template shall be used for all transition plans submitted to the Agency by the next due date, April 15, 2024, and for all submissions thereafter.

In addition, the managed care plan must update its Transition Plan Policies and Procedures to comply with the requirement to use the Agency Transition Plan template effective immediately. The managed care plan shall demonstrate its compliance with this requirement by submitting an



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updated “redline” and “official” copy of Transition Plan Policies and Procedures via email to your
Agency contract manager by 5:00 p.m. EST February 29, 2024.

If you have any questions, please contact your Agency contract manager.

Sincerely,

A handwritten signature in black ink, appearing to read 'AN', with a stylized flourish at the end.

Austin Noll
Deputy Secretary
Medicaid Policy, Quality, and Operations

AN/jp
Attachment: Transition Plan Template