



RON DESANTIS
GOVERNOR

JASON WEIDA
SECRETARY

December 21, 2023

Statewide Medicaid Managed Care (SMMC) Policy Transmittal: 2023-24

Applicable to the **2018-2024 SMMC contract benefits** for:

- Managed Medical Assistance (MMA) and MMA Specialty
- Long-Term Care (LTC)
- Dental

Re: Ad Hoc Request for Reporting – Monthly Private Duty Nursing (PDN) Reporting

The managed care plan is required to provide the Agency or its agents any other information or data relative to this contract in accordance with 42 CFR 438.604(b). In such instances, and at the direction of the Agency, the managed care plan must fully cooperate with such requests and furnish all data or information in a timely manner, in the format in which it is requested. The managed care plan must have at least thirty (30) days to fulfill such ad hoc requests unless the Agency directs the managed care plan to provide data or information in less than thirty (30) days. The managed care plan must certify that data and information it submits to the Agency is accurate, truthful, and complete in accordance with 42 CFR 438.606. (MMA & LTC: Attachment II, Section XVI.A.1.b.). The purpose of this policy transmittal is to notify the managed care plan of a monthly ad hoc reporting requirement for additional information related to PDN services. The managed care plan must use the attached template “PDN Child II.B Template – SMMC” to report the requested information for the applicable time period.

An Order of Injunction (Document 1171) entered in *United States v. Florida*, No. 12-60460-CV (S.D. Fla.), was issued July 14, 2023. The injunction directs the State to collect certain categories of data for each Private Duty Nursing (PDN) Child and to report this information monthly to the court-appointed monitor and the United States. The injunction defines PDN Children as “individuals who live in Florida, have Complex Medical Needs, are under 21 years of age, do not live in Nursing Facilities, and are authorized to receive Private Duty Nursing through Medicaid. A PDN Child who is hospitalized remains, during the period of hospitalization, a PDN Child.”

The managed care plan must submit the completed ad hoc report to the Agency’s secure file transfer protocol (SFTP) site in the SMMC_CY18-23 (port 443) secure file transfer protocol (SFTP) site in the AdHoc/MIDDLEBROOKS-Hunt (DOJ)/Monthly PDN Child Reporting II(B) subfolder located within the managed care plan’s designated folder path. The managed care plan must use the file naming convention “XXXyyyymmZPDNChild”, where “XXX” is the managed care plan’s three-character identifier, “yyyymm” corresponds to the four-digit year and two-digit month of the reporting month; “Z” is the number of months of runout for the reporting month, and the eight-character identifier for this report: “PDNChild”.

The managed care plan must submit the initial completed ad hoc report for the month of August 2023 to the Agency by 5:00 p.m. EST on Friday, January 5, 2024. Each month’s initial submission shall include three months of claims runout following the reporting month. Subsequent reports shall be submitted to the Agency for each month allowing for an additional six, nine, and twelve



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December 21, 2023
Page 2 of 2

months of claims runout, in accordance with the attached reporting schedule “PDN Child II.B Reporting Schedule.”

If you have any questions, please contact your Agency contract manager.

Sincerely,

A handwritten signature in blue ink, appearing to read 'AN', with a stylized flourish extending to the right.

for Austin Noll
Deputy Secretary for Medicaid Policy, Quality
and Operations

AN/jp
Attachment 1: PDN Child II.B Template – SMMC
Attachment 2: PDN Child II.B Reporting Schedule