



RON DESANTIS
GOVERNOR

JASON WEIDA
SECRETARY

November 9, 2023

Jason Weida, Secretary
Agency for Health Care Administration
2727 Mahan Drive
Tallahassee, Florida 32308

Dear Secretary Weida:

In accordance with Internal Auditing Standards, attached is a status update from the Bureau of Purchasing and Contract Administration in response to our audit report number *AHCA-2122-03-Enterprise Audit for House Bill 1079* published on April 12, 2022.

Management has indicated corrective action has been initiated for the open report issues. A detailed description of all issues, recommendations, and management's responses can be found in the attached table. We will schedule another follow-up review in six months to assess the status of the efforts taken by the Division of Medicaid and Procurement to correct all open issues.

If you have any questions regarding this report, please let me know.

Sincerely,

Brian P. Langston
Inspector General

BPL/pr

Attachment

cc: Stefan Grow, Chief of Staff
Kristin Sokoloski, Deputy Chief of Staff
Trey Collins, Bureau Chief of Purchasing and Contract Administration
Michelle Factor, Contract Administrator, Bureau of Purchasing and Contract Administration



Agency for Health Care Administration
Office of Inspector General – Internal Audit
Report Title: Agency for Health Care Administration, Enterprise Audit for House Bill 1079
Report #: AHCA-2122-03-A, issued April 12, 2022
18-Month Follow-up Status as of November 9, 2023

No.	Finding(s)	Recommendation(s)	Previous Management Response(s)	Status Update, Anticipated Completion Date and Contact
2	Agency procurement policies, procedures, and quality assurance processes need to be updated and revise.	1. Our office recommends the Agency revise and update relevant internal procurement policies and procedures.	<p><u>Status as of April 12, 2023</u></p> <p>We are in the process of updating Policy #4006. We hope to start routing the updated policy for review in the coming weeks. Policy #4006 will focus on Purchasing. We are drafting a new policy that will focus on Contract Administration and Management, and will incorporate Policy #4028, Agency Agreement. HB1079 requirements will be included in this new policy.</p> <p><u>Status as of October 12, 2022:</u> The Bureau of Purchasing and Contract Administration (BPCA) is finalizing implementation of HB 1079 requirements and may draft a new policy for contract management requirements and continuing oversight teams. We are working to finalize our implementation strategy and compliance requirements within the coming weeks. BPCA is still in the process of reviewing Policy #4006 for necessary updates. We intend to fully update this policy by the end of the calendar year.</p> <p>In progress <u>Status as of April 12, 2022:</u> We concur and will update policy and procedures to reflect new statutory requirements that resulted from HB 1079 and other processes that have changed since the current policy was updated in 2015.</p> <p><i>Anticipated Completion Date: June 30, 2022</i> <i>Trey Collins, Bureau Chief Contracts and Procurement</i></p>	<p><u>Status Update:</u> Policy number 4006, Procurement of Goods and Services has been updated and is routing. The updated policy contains all HB 1079 requirements.</p> <p>A new quality assurance review tool was created, and quality assurance reviews of all contracts resumed as of 10/1/23.</p> <p><u>Anticipated Completion Date:</u> Estimating two weeks for routing completion of Policy 4006.</p> <p><u>Contacts:</u> Trey Collins trey.collins@ahca.myflorida.com</p> <p>Michelle Factor michelle.factor@ahca.myflorida.com</p>