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GOVERNOR

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SECRETARY

November 03, 2023

Statewide Medicaid Managed Care (SMMC) Policy Transmittal: 2023-21

Applicable to the **2018-2024 SMMC contract benefits** for:

- Managed Medical Assistance (MMA) and MMA Specialty
- Long-Term Care (LTC)
- Dental

Re: Ad Hoc Request for Reporting – Monthly Private Duty Nursing (PDN) Authorization and Denial Reporting

The managed care plan is required to provide the Agency or its agents any other information or data relative to this contract in accordance with 42 CFR 438.604(b). In such instances, and at the direction of the Agency, the managed care plan must fully cooperate with such requests and furnish all data or information in a timely manner, in the format in which it is requested. The managed care plan must have at least thirty (30) days to fulfill such ad hoc requests unless the Agency directs the managed care plan to provide data or information in less than thirty (30) days. The managed care plan must certify that data and information it submits to the Agency is accurate, truthful, and complete in accordance with 42 CFR 438.606. (MMA & LTC: Attachment II, Section XVI.A.1.b.). The purpose of this policy transmittal is to notify the managed care plan of a monthly ad hoc reporting requirement for additional information related to the authorization and denial of (Private Duty Nursing) PDN services. The managed care plan must use the attached template “PDN Authorization V(A)(1) Template – SMMC” to report the requested information for the applicable time period.

An Order of Injunction (Document 1171) regarding federal case number 12-60460-CV-MIDDLEBROOKS/Hunt was issued July 14, 2023. The injunction directs the State to collect PDN authorization and denial data for each Nursing Facility (NF) Child and PDN Child. Specifically, for each authorization or denial of PDN for a NF Child or PDN Child, the state must collect data recording the child’s name and unique ID number, the date of the authorization or denial, and the number of hours of PDN authorized or denied, if any.

The Injunction defines NF Children as “individuals who live in Nursing Facilities, have Complex Medical Needs, and either (1) are under 30 years of age and began living in a Nursing Facility before reaching 21 years of age, or (2) are under 21 years of age. A NF Child who is hospitalized remains, during the period of hospitalization, a NF Child.” PDN Children are defined as “individuals who live in Florida, have Complex Medical Needs, are under 21 years of age, do not live in Nursing Facilities, and are authorized to receive Private Duty Nursing through Medicaid. A PDN Child who is hospitalized remains, during the period of hospitalization, a PDN Child.”



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The managed care plan must submit the completed ad hoc report to the Agency's SMMC_CY18-23 (port 4443) secure file transfer protocol (SFTP) site in the AdHoc/MIDDLEBROOKS-Hunt (DOJ)/Monthly PDN Authorization Reporting V(A)(1) subfolder located within the managed care plan's designated folder path. The managed care plan must use the file naming convention "XXXyyyymmPDNAuth", where "XXX" is the managed care plan's three-character identifier, "yyyymm" corresponds to the four-digit year and two-digit month of the reporting month; and the seven-character identifier for this report: "PDNAuth".

The managed care plan must submit the initial completed ad hoc report for the month of September 2023 to the Agency by 5:00 p.m. EST on Thursday, November 9, 2023. All subsequent monthly reports shall be submitted to the Agency by the fifteenth (15th) day of the month following the reporting month. If you have any questions, please contact your Agency contract manager.

If you have any questions, please contact your Agency contract manager.

Sincerely,



Austin Noll
Deputy Secretary for Medicaid Policy, Quality
and Operations

AN/jp
Attachment: PDN Authorization V(A)(1) Template – SMMC