



RON DESANTIS
GOVERNOR

JASON WEIDA
SECRETARY

July 28, 2023

Statewide Medicaid Managed Care (SMMC) Policy Transmittal: 2023-10

Applicable to the following benefits in the **2018-2024 SMMC contract**:

- Managed Medical Assistance (MMA) and MMA Specialty
- Long-Term Care (LTC)
- Dental

Re: Individualized Transition Plan for Nursing Facility Children – Reporting Requirements

The managed care plan is required to provide the Agency or its agents any other information or data relative to this contract in accordance with 42 CFR 438.604(b). In such instances, and at the direction of the Agency, the managed care plan must fully cooperate with such requests and furnish all data or information in a timely manner, in the format in which it is requested. The managed care plan must have at least thirty (30) days to fulfill such ad hoc requests unless the Agency directs the managed care plan to provide data or information in less than thirty (30) days. The managed care plan must certify that data and information it submits to the Agency is accurate, truthful, and complete in accordance with 42 CFR 438.606. (MMA & LTC: Attachment II, Section XVI.A.1.b.). The purpose of this policy transmittal is to notify the managed care plan of requirements for the individualized transition plan for nursing facility children.

An Order of Injunction (Document 1171) regarding federal case number 12-60460-CV-MIDDLEBROOKS/Hunt was issued July 14, 2023. The injunction requires an individualized transition plan be completed for all “Nursing Facility (NF) Children” between August 1, 2023, and September 1, 2023. The injunction defines “Nursing Facility Children” as “individuals who live in Nursing Facilities, have Complex Medical Needs, and either (1) are under 30 years of age and began living in a Nursing Facility before reaching 21 years of age, or (2) are under 21 years of age. A NF Child who is hospitalized remains, during the period of hospitalization, a NF Child.”

To start the process, on July 28, 2023, the Agency mailed a letter to each NF Child/Guardian letting them know about the injunction and what to expect from their managed care plan and care coordinator. See template provided as Attachment A.

The Agency requests the managed care plan conduct outreach, schedule a transition planning meeting, and develop a written transition plan with each NF Child/Guardian following the timeline below.

<p>August 1-7, 2023: OUTREACH</p>	<p>Starting August 1, 2023, the managed care plan will reach out to each NF Child/Guardian to explain the transition planning process and schedule an official transition planning meeting before August 25, 2023. At least three contacts attempts must be made prior to this date. The date/time of each attempt and the results must be documented in the case notes and on contact tracking template, which will be provided in the near future. If the NF Child/Guardian declines a transition planning</p>
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	<p>meeting, the managed care plan will send a follow-up letter to the NF Child/Guardian (more detail forthcoming) clearly explaining the community services available and providing contact information for the NF Child’s care coordinator in case the NF Child/Guardian changes their mind.</p>
<p>August 8-25, 2023: TRANSITION PLANNING MEETINGS</p>	<p>The transition planning process is separate from, and in addition to, the process of preparing individual service plans through Care Coordination. Please note the following:</p> <ul style="list-style-type: none"> • Transition planning meetings shall be recorded and made available to the Agency. • Participants shall include parent(s)/guardian(s), managed care plan care coordinators, and nursing facility staff. • The parent(s)/guardian(s) must also be offered the opportunity to invite a family advocate and/or primary care physician. • Language interpretation must be provided, as needed. • Parent(s)/guardian(s) must be provided complete, accurate, individualized information about available private duty nursing (PDN) and other community-based services and supports. Any relevant plan-specific expanded benefits that would support the NF Child to transition to the community setting must also be highlighted. • These other services and supports include home visits to other family homes where PDN Children are receiving PDN, as well as family-to-family peer support from a family that has received PDN for their child. • The resulting written transition plan shall memorialize, in detail, what needs to be done to transition the NF Child to a home in the community. The needs identified in the transition plan must include, wherever applicable, the services and supports described above, as well as any barriers to transition and ways to overcome them.
<p>August 31, 2023: WRITTEN TRANSITION PLAN</p>	<p>By 5:00 p.m. EST on Thursday, August 31, 2023, the managed care plan must submit each completed transition plan to the Agency’s secure file transfer protocol (SFTP) site in the Adhoc 2023 subfolder located within the managed care plan’s designated folder path. Each transition plan must be submitted individually. The managed care plan must use the file naming convention “XXXyyyymmTPAB##”, where “XXX” is the managed care plan’s three-character identifier; “yyyymm” is the four-digit year and two-digit month of the submission; “TP” is the two-character identifier for this report; “AB” is the first and last initial of the enrollee; and “##” is the last two digits of the enrollee’s Medicaid ID number.</p> <p>If a transition plan has not been completed, the managed care plan shall submit the case file that explains why.</p>

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July 28, 2023
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If you have any questions, please contact your Agency contract manager.

Sincerely,

A handwritten signature in black ink, appearing to be 'AN', written in a cursive style.

Austin Noll
Deputy Secretary for Medicaid Policy, Quality
and Operations

AN/vb

Attachment: Individualized Transition Plan_Letter Template 07.28.2023