Registration for Facility User Account

To Register, go to: https://b.apps.ahca.myflorida.com/Fddc/



Click Login to get started

Sign Up

Choose Sign up

Register with your email address.



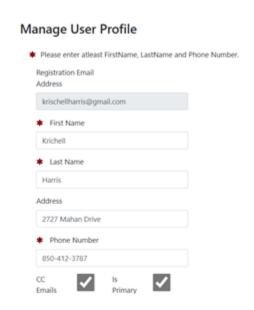
Verify your Email

You will be directed to the FDDC Landing page. There will be a red icon next to your email address. This means you need to verify your account. A verification email will be sent to your provided email address.



Profile Information

Fill out your profile and choose the CC emails and is Primary option. Save changes.



Check your email

You will now need to check your email you signed up with and verify your email.

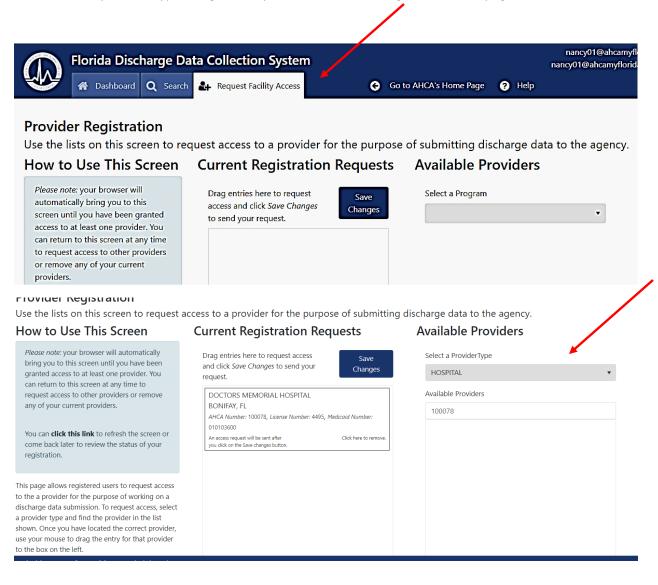
It will prompt you to log back in.

Request Facility Access

Now you will need request access for one of your facilities.

Click on the "Request Facility Access" tab

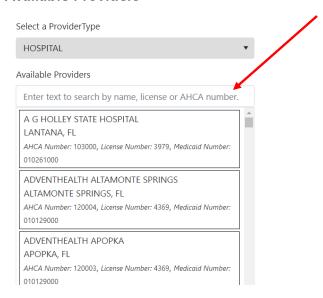
Select the provider type using the dropdown menu on the right side of the page



Search for Facilities

You many find facilities by typing in the name or AHCA number into the text box

Available Providers



Request Registration

Drag entities to center box and click "Save Changes" to send your request.

You can request access to as many facilities as needed at one time.

Facility Administrators will receive initial access by their AHCA Analyst, all additional requests will be Approved or Denied by the Facility Administrator.

