



CHARLIE CRIST  
GOVERNOR

ANDREW C. AGWUNOBI, M.D.  
SECRETARY

June 5, 2007

Dear Reform Provider Service Network (PSN):

The Agency for Health Care Administration has released an updated version of the Plan Evaluation Tool (PET). The PET is currently available as an Excel spreadsheet and has been updated for the 9/1/2007 – 8/31/2008 contract period based on the most current data available. All Medicaid PSNs in Broward and Duval – as well as any new PSNs in Baker, Clay and Nassau counties – are required to fill out the PET and submit their new benefit grids, including any requested expanded benefits, to the Agency for the 2007-2008 contract year. Please do not change the formatting of the Excel PET before you submit it. The entire Excel spreadsheet with your *draft* benefits must be submitted to the Agency no later than 5:00 PM on June 11, 2007. You must submit your final benefits to the Agency through the PET no later than 5:00 PM on June 15, 2007.

As you prepare your plan's expanded benefits, please note that any benefits listed must be acceptable medical benefits that are not currently covered through Medicaid. You must clearly document each expanded benefit and list which specific services are included, as well as any limitations on those services. Any copayment waivers that you plan to request must be substantiated by language in your provider agreements that your network providers will not charge copayments from plan members. In addition to the output benefit grid produced by the online PET, please provide all possible procedure/CPT/standard billing codes used for tracking the proposed expanded benefits. As soon as the benefit grids have been submitted, the Agency will review each plan's expanded benefits.

In Area 4, your benefit grid may be designated for one of three combinations: (1) Duval, (2) Duval, Baker, Clay and Nassau or (3) Baker, Clay and Nassau. Please note that you must offer identical (or the same) benefit packages within Area 4.

In order to expedite the review process, please email your plan's revised draft benefit grid and any supporting documentation for each expanded benefit to me at [churchij@ahca.myflorida.com](mailto:churchij@ahca.myflorida.com) by 5:00 PM on Monday, June 11, 2007. You must submit your final draft benefit grid and supporting documentation for each expanded benefit to me by 5:00 p.m. on Friday, June 15, 2007. Also, please copy Christina Lopez ([lopezc@ahca.myflorida.com](mailto:lopezc@ahca.myflorida.com)) on each submission. Benefits grids received after June 15, 2007 may cause a delay in your plan's Medicaid Reform contract execution, as well as a delay in including the benefit details in the Choice Counseling materials.

Thank you for your prompt attention to this matter. If you have any questions or concerns about this process, please do not hesitate to email me or call me at (850) 410-1858.

Sincerely,

John Churchill  
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Medicaid Health Systems Development  
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