



CHARLIE CRIST
GOVERNOR

ANDREW C. AGWUNOBI, M.D.
SECRETARY

June 5, 2007

Dear Reform Health Plan:

The Agency for Health Care Administration has released an updated version of the Plan Evaluation Tool (PET). The PET is currently available as an Excel spreadsheet and has been updated for the 9/1/2007 – 8/31/2008 contract period based on the most current data available. All Medicaid health plans in Broward and Duval – as well as any new plans in Baker, Clay and Nassau counties – are required to fill out the new PET and submit their new benefit grids, including any requested expanded benefits, to the Agency for the 2007-2008 contract year. Please be advised that due to the updated data, your approved 2006-2007 benefit grid may no longer pass under the new version of the PET. To ensure that your grid will be acceptable for the 2007-2008 contract period, please verify your benefits package using the new PET. Also, please do not change the formatting of the Excel PET before you submit it. The entire Excel spreadsheet with your *draft* benefits must be submitted to the Agency no later than 5:00 PM on June 11, 2007. You must submit your final benefits to the Agency through the PET no later than 5:00 PM on June 15, 2007.


As you prepare your plan's expanded benefits, please note that any benefits listed must be acceptable medical benefits that are not currently covered through Medicaid. You must clearly document each expanded benefit and list which specific services are included, as well as any limitations on those services. This documentation must include the calculations used to determine your health plan's per member, per month (PMPM) cost. The submitted PMPM cost must be developed on a "total member" basis, rather than a "per user" or "per benefit eligible" basis (e.g., if the benefit is for adults only, do not submit the expected monthly cost per adult but rather the expected cost per member). Any copayments that apply to expanded benefits must be accounted for in the calculation of the PMPM cost. In addition to the output benefit grid produced by the online PET, please provide all possible procedure/CPT/standard billing codes used for tracking the proposed expanded benefits. As soon as the benefit grids have been submitted, the Agency will review each plan's expanded benefits.

In Area 4, your benefit grid may be designated for one of three combinations: (1) Duval, (2) Duval, Baker, Clay and Nassau or (3) Baker, Clay and Nassau. Please note that you must offer identical (or the same) benefit packages within Area 4.

In order to expedite the review process, please email your plan's revised draft benefit grid and any supporting documentation for each expanded benefit to me at churchij@ahca.myflorida.com by 5:00 PM on Monday, June 11, 2007. You must submit your final draft benefit grid and supporting documentation for each expanded benefit to me by 5:00 p.m. on Friday, June 15, 2007. Also, please copy Christina Lopez (lopezc@ahca.myflorida.com) on each submission. Benefits grids received after June 15, 2007 may cause a delay in your plan's Medicaid Reform contract execution, as well as a delay in including the benefit details in the Choice Counseling materials.

Thank you for your prompt attention to this matter. If you have any questions or concerns about this process, please do not hesitate to email me or call me at (850) 410-1858.

Sincerely,

A handwritten signature in black ink that reads "John Churchill". The signature is written in a cursive style with a large, looping initial "J".

John Churchill
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Medicaid Health Systems Development
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(850) 410-1858