



November 9, 2021

Re: Medicaid Public Emergency Medical Transportation Cost Report Contractor Procedures

Dear Provider Contact:

The Agency for Health Care Administration (AHCA) has contracted with Myers and Stauffer LC (MSLC), a certified public accounting firm, to serve as its Public Emergency Medical Transportation (PEMT) cost report contractor. Outlined below are the procedures to submit the Medicaid cost report and supporting documentation to MSLC. The cost report submission outlined herein will replace your current submission to AHCA.

Medicaid PEMT Cost Report Filing Procedures – SFY 2021

The due date for the July 1, 2020 to June 30, 2021 (SFY 2021) cost report is November 30, 2021. Myers and Stauffer will be collecting cost reports and the supporting documentation for the SFY 2021 cost report period. Previously, these cost reports were requested to be emailed to AHCA. These submissions are to be uploaded to MSLC's cost report web portal, <https://flcostreports.mslc.com>. You will receive reminder emails and related correspondence from MSLC as the due date approaches.

In order to complete the required reconciled cost settlement review, you are required to provide your SFY 2021 PEMT cost report and supporting documentation. Please refer to **Attachment A** for a list of required submission items. These are the items deemed necessary to make a final cost settlement determination for your provider.

Upon receipt of the outstanding PEMT cost report submission items, MSLC will send you an e-mail either confirming your submission is complete or requesting additional documentation.

Web Portal

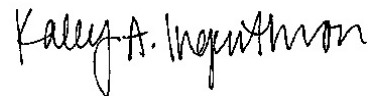
Myers and Stauffer will be collecting cost reports and the related supporting documentation for the July 1, 2020 to June 30, 2021 (SFY 2021) cost report. The submissions for the SFY 2021 cost report period are to be uploaded to MSLC's secure cost report web portal, <https://flcostreports.mslc.com>. Our records indicate your provider is already registered on the web portal.

If any additional contacts will require access to the Florida cost report web portal, please complete the web portal access form (see **Attachment B**). If any contacts need to be removed from the listing, please email FLPEMT@mslc.com.

Upon receipt of the outstanding PEMT cost report submission items, MSLC will send you an e-mail either confirming your submission is complete or requesting additional documentation.

If you have any questions regarding this letter, please contact Myers and Stauffer, LC at the email address FLPEMT@mslc.com or by phone at (800) 374-6858, and ask to speak to Kaley Ingenthron. Thank you for your cooperation.

Sincerely,

A handwritten signature in black ink that reads "Kaley A. Ingenthron". The signature is written in a cursive style with a large initial 'K' and a long, sweeping tail on the 'n'.

Kaley Ingenthron