

GRADUATE MEDICAL EDUCATION STARTUP BONUS PROGRAM
INSTRUCTIONS

General

To participate in the Graduate Medical Education Startup Bonus Program during State Fiscal Year (SFY) 2017-18 (July 1 through June 30), a hospital must have received approval on or after March 2, 2017 through March 1, 2018, and must provide verification of that approval for new resident positions in the qualifying specialties or subspecialties listed below within an established accredited training program, or a newly created accredited training program.

Qualifying Specialties or Subspecialties (Adult or Pediatric)

Allergy or Immunology	Oncology
Anesthesiology	Ophthalmology
Cardiology	Orthopedic Surgery
Endocrinology	Otolaryngology
Family Medicine	Psychiatry
General Surgery	Pulmonary
Hematology	Radiology
Infectious Diseases	Rheumatology
Nephrology	Thoracic Surgery
Neurology	Urology
Obstetrics/Gynecology	

In order to be considered for participation in the Graduate Medical Education Startup Program, please complete the Graduate Medical Education Startup Bonus Program Application Form A and submit it to the Agency for Health Care Administration (Agency) via the email instructions below by 5:00 PM EST March 1, 2018.

Application Submission Instructions:

Please submit the completed Graduate Medical Education Startup Bonus Application in Excel only. All supporting documentation must be sent in PDF form. Application submissions should be emailed to LIPProvidersReports@ahca.myflorida.com.

The Graduate Medical Education Startup Bonus Program is authorized under Section 409.909(5) of the Florida Statutes, and Special Appropriation 197 – Graduate Medical Education of the General Appropriations Act for state fiscal year 2017-18. Copies of these Laws are provided in Appendix A of these instructions.

Section A

Input the following information into Section A of the application:

- **Hospital Name:** Input hospital’s name.
- **Hospital Medicaid Provider ID Number:** Input the hospital’s Medicaid provider ID number.
- **Hospital County:** Input the county in which the hospital resides.
- **Hospital Contact Person First Name:** Input the first name of the individual that can answer any questions regarding the information contained in the application.
- **Hospital Contact Person Last Name:** Input the last name of the individual that can answer any questions regarding the information contained in the application.
- **Hospital Contact Person Email Address:** Input the email address of the individual that can answer any questions regarding the information contained in the application.
- **Hospital Contact Person Phone:** Input the phone number of the individual that can answer any questions regarding the information contained in the application.
- **Date This Application Was Completed:** Input the date that the application was completed.

Section B

Below you will find detailed instruction on how to input the number of new resident positions that were approved on or after March 2, 2017 through March 1, 2018. The new resident positions must be within the specialties or subspecialties that are listed above in the General section of these instructions. If the resident positions are not in the specialties or subspecialties identified in the General section of these instructions, they will not be counted.

Each row on the application is based on **Date of Approval**. Therefore, if you have multiple dates of approval for positions within the same specialty or subspecialty, please input them on separate rows of the application.

Example: Hospital A received approval for seven new resident positions in the Allergy specialty on August 12, 2017. Hospital A received approval for an additional two new resident positions in the Allergy specialty on January 15, 2018. The entry would be as follows:

Section B: HOLD CURSOR OVER COLUMN HEADINGS FOR INSTRUCTIONS

A	B	C	D	E	F	G	H	I	J
ROW	Choose IRIS Code from Shortage Specialties Dropdown List (Both Adult and Pediatrics)	Specialty Primary Description	Specialty Secondary Description	Number of Approved FTE Positions on or after March 2, 2017 through March 1, 2018	Approval Date of Newly Approved FTE Positions (Document on a Separate Line if Different Approval Dates for Same Residency Specialty)	Maximum Value of Startup Bonus for Shortage Specialties	Validating Document(s) Provided	Agency Use Only: Comments	Agency Use Only: Approved
1	8350	ALLERGY & IMMUNOLOGY	GENERAL	7	8/12/2017	\$700,000	ACDME		
2	8350	ALLERGY & IMMUNOLOGY	GENERAL	2	1/15/2018	\$300,000	ACDME		

Appendix A

SFY 2017-18 General Appropriations Act SB2500

197	SPECIAL CATEGORIES	
	GRADUATE MEDICAL EDUCATION	
	FROM GENERAL REVENUE FUND	37,343,740
	FROM GRANTS AND DONATIONS TRUST	
	FUND	38,380,000
	FROM MEDICAL CARE TRUST FUND	121,576,260
<p>From the funds in Specific Appropriation 197, \$37,343,700 from the General Revenue Fund, \$38,380,000 from the Grants and Donations Trust Fund, and \$121,576,260 from the Medical Care Trust Fund are provided to fund the Statewide Medicaid Residency Program and the Graduate Medical Education Startup Bonus Program. Of these funds, \$80,000,000 shall be used to fund the Statewide Medicaid Residency Program in accordance with section 409.909 (3), Florida Statutes. Of these funds, \$42,262,976 shall be distributed to the two hospitals with the largest number of graduate medical residents in statewide supply/demand deficit; \$400,000 is provided to four positions in place during state fiscal year 2017-2018 at Federally Qualified Health Centers that hold institutional accreditation from the Accreditation Council for Graduate Medical Education, which have had those positions for a period of one year (Senate Form 2175); and \$200,000 is provided for two accredited addiction medicine positions in place during state fiscal year 2017-2018 at a substance abuse treatment facility which has had those positions for a period of five years (HB 4031). The remaining funds shall be used to fund the Graduate Medical Education Startup Bonus Program in accordance with section 409.909 (5), Florida Statutes, and are provided for the following physician specialties and subspecialties, both adult and pediatric, that are in statewide supply/demand deficit: allergy or immunology; anesthesiology; cardiology; endocrinology; family medicine; general surgery; hematology; oncology; infectious diseases; nephrology; neurology; obstetrics/gynecology; ophthalmology; orthopedic surgery; otolaryngology; psychiatry; pulmonary; radiology; hematology; thoracic surgery; and urology. Funding for the Graduate Medical Education Startup Bonus Program is contingent on the non-federal share being provided through intergovernmental transfers in the Grants and Donation Trust Fund.</p>		

Section 409.909(5) of the Florida Statutes

(5) The Graduate Medical Education Startup Bonus Program is established to provide resources for the education and training of physicians in specialties which are in a statewide supply-and-demand deficit. Hospitals and qualifying institutions as defined in paragraph (2)(c) eligible for participation in subsection (1) are eligible to participate in the Graduate Medical Education Startup Bonus Program established under this subsection. Notwithstanding subsection (4) or an FTE's residency period, and in any state fiscal year in which funds are appropriated for the startup bonus program, the agency shall allocate a \$100,000 startup bonus for each newly created resident position that is authorized by the Accreditation Council for Graduate Medical Education or Osteopathic Postdoctoral Training Institution in an initial or established accredited training program that is in a physician specialty in statewide supply-and-demand deficit. In any year in which funding is not sufficient to provide \$100,000 for each newly created resident position, funding shall be reduced pro rata across all newly created resident positions in physician specialties in statewide supply-and-demand deficit.

(a) Hospitals and qualifying institutions as defined in paragraph (2)(c) applying for a startup bonus must submit to the agency by March 1 their Accreditation Council for Graduate Medical Education or Osteopathic Postdoctoral Training Institution approval validating the new resident positions approved on or after March 2 of the prior fiscal year through March 1 of the current fiscal year for the physician specialties identified in a statewide supply-and-demand deficit as provided in the current fiscal year's General Appropriations Act. An applicant hospital or qualifying institution as defined in paragraph (2)(c) may validate a change in the number of residents by comparing the number in the prior period Accreditation Council for Graduate Medical Education or Osteopathic Postdoctoral Training Institution approval to the number in the current year.

(b) Any unobligated startup bonus funds on April 15 of each fiscal year shall be proportionally allocated to hospitals and to qualifying institutions as defined in paragraph (2)(c) participating under subsection (3) for existing FTE residents in the physician specialties in statewide supply-and-demand deficit. This nonrecurring allocation shall be in addition to the funds allocated in subsection (4). Notwithstanding subsection (4), the allocation under this subsection may not exceed \$100,000 per FTE resident.

(c) For purposes of this subsection, physician specialties and subspecialties, both adult and pediatric, in statewide supply-and-demand deficit are those identified in the General Appropriations Act.

(d) The agency shall distribute all funds authorized under the Graduate Medical Education Startup Bonus Program on or before the final business day of the fourth quarter of a state fiscal year.